

William K. Kohrs Memorial Library
Board of Trustees Meeting Agenda
November 18, 2021

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, November 18, 2021 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for November approval

Reports:

- Budget

Unfinished Business:

New Business:

- Candidates for Library Board

Closing:

The next regular meeting will be Thursday, December 16, 2021 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library
Board of Trustees
Meeting Minutes
October 21, 2021

Attendance:

Board members: Warner Bair, Jami Eads, Mary Ann Fraley, Kathy Bair
Staff: Cindy Grieshaber

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Mary Ann moved to adopt the agenda. Jami seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment

Minutes from previous meeting: Jami moved to approve the minutes from the previous meeting. Mary Ann seconded the motion. The minutes were approved unanimously.

Claims for October: Kathy moved to approve the claims for October. Mary Ann seconded the motion. The claims were approved unanimously.

Reports:

Foundation: Cindy reported that the Library Foundation hired someone to clean the library's gutters.

Budget: Cindy presented an update on the current state of the library budget. As of September 30, we have finished 25% of the fiscal year, with 11% of revenue in, spending is at 27%.

Unfinished business:

Foundation audit: Warner made a motion to approve the Foundation audit report prepared by Kathy. Mary Ann seconded the motion. The motion passed unanimously. Kathy offered to review the Foundation's finances on a yearly basis. Mary Ann will request financial documentation for 2021 at the December Foundation meeting to be provided to the Board at the March Foundation meeting.

New Business:

Candidates for vacant Board seat: No candidates were in attendance. We will continue to recruit for the vacant seat until next meeting.

Closing: The meeting adjourned at 4:45 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, November 18, 2021 at 4:00 pm in the library meeting room.

WILLIAM K. KOHRS LIBRARY BUDGET REPORT FYE 2022

REVENUE

Column1	EXPECTED	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTALS	%
TAXES REAL	\$ 60,000.00		\$ 770.87	\$ 246.95	\$ 384.32									\$ 1,402.14	2%
PERSONAL	\$ 600.00		\$ 107.80	\$ 40.60	\$ 2.07									\$ 150.47	25%
PENALTY	\$ 400.00		\$ 56.46	\$ 16.11	\$ 35.69									\$ 108.26	27%
GROUP TOT.	\$ 61,000.00		\$ 935.13	\$ 303.66	\$ 422.08									\$ 1,660.87	3%
FRANCHISE	\$ 18,000.00														0%
STATE	\$ 11,718.00			\$ 2,929.62										\$ 2,929.62	25%
LOCAL	\$ 2,127.00														0%
COUNTY	\$ 6,000.00	\$ 7,000.00												\$ 7,000.00	117%
GROUP TOT.	\$ 19,845.00	\$ 7,000.00	\$ 2,929.62											\$ 9,929.62	50%
LIB REV	\$ 2,600.00		\$ 280.00		\$ 284.00									\$ 564.00	22%
LIB DON.	\$ 8,900.00	\$ 72.00	\$ 310.00		\$ 425.00									\$ 807.00	9%
GROUP TOT.	\$ 11,500.00	\$ 72.00	\$ 590.00		\$ 709.00									\$ 1,371.00	12%
Invest. Earn.	\$ 300.00		\$ 3.34	\$ 2.60	\$ 2.62									\$ 8.56	3%
TOTALS	\$ 110,645.00	\$ 7,072.00	\$ 1,528.47	\$ 3,235.88	\$ 1,133.70									\$ 12,970.05	12%

EXPENSES

BUDGET	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	TOTALS	%
110	\$ 64,500.00	\$ 4,713.24	\$ 5,681.54	\$ 5,949.68	\$ 5,079.37								\$ 21,423.83	33%
141	\$ 350.00	\$ 31.35	\$ 36.92	\$ 38.67	\$ 33.02								\$ 139.96	40%
143	\$ 3,900.00	\$ 292.23	\$ 352.25	\$ 368.89	\$ 314.92								\$ 1,328.29	34%
144	\$ 4,900.00	\$ 370.01	\$ 440.89	\$ 438.32	\$ 405.83								\$ 1,655.05	33%
145	\$ 10,560.00	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75								\$ 3,519.00	33%
147	\$ 280.00	\$ 31.05	\$ 35.69	\$ 37.16	\$ 31.08								\$ 134.98	39%
148	\$ 950.00	\$ 68.34	\$ 82.39	\$ 86.27	\$ 73.65								\$ 310.65	33%
200	\$ 3,000.00		\$ 783.98	\$ 356.00									\$ 1,139.98	38%
226	\$ 5,000.00	\$ 46.74	\$ 398.09	\$ 469.32	\$ 183.74								\$ 1,097.89	22%
310	\$ 1,200.00	\$ 23.06	\$ 126.20	\$ 84.80	\$ 48.45								\$ 282.51	24%
330	\$ 2,000.00	\$ 2,067.18											\$ 2,067.18	94%
341	\$ 4,500.00	\$ 306.00	\$ 306.00	\$ 422.00	\$ 422.00								\$ 1,456.00	32%
343	\$ 1,300.00	\$ 104.94	\$ 107.82	\$ 107.82	\$ 104.94								\$ 425.52	33%
350	\$ 350.00												\$ -	0%
360	\$ 5,500.00	\$ 183.00	\$ 420.00	\$ 340.00	\$ 1,592.00								\$ 2,535.00	46%
370	\$ 100.00												\$ -	0%
510	\$ 500.00	\$ 500.00											\$ 500.00	100%
TOTALS	\$ 109,090.00	\$ 9,616.89	\$ 9,651.52	\$ 9,578.68	\$ 9,168.75								\$ 38,015.84	35%

William K. Kohrs Memorial Library
Library Statistics October 2021

People count: 1,539

Children's programs: Preschool storytime: 15 children, 15 adults
Avon School: 23 children, 2 adults
Programs: 5, Attendance: 55

Meeting room usage: 151

Computer users: 160

New library cards issued: 20

Photocopies: 478

Montana Library 2 Go: 408

Interlibrary Loans:

Borrowed in state: 4

Borrowed out of state: 6

Loaned in state: 4

Loaned out of state: 4

Children's materials: 291

Total Checkouts: 1,228