

William K. Kohrs Memorial Library
Board of Trustees Meeting Agenda

May 20, 2021

19th

May 19th → The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be ~~Thursday~~ ^{Wednesday}, May 20, 2021 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for May approval

Reports:

- Budget

Unfinished Business:

- Foundation audit
- Friends of the Library
- Budget draft FYE 2022

New Business:

- City child abuse prevention policy

Closing:

The next regular meeting will be Thursday, July 15, 2021 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library
Board of Trustees
Meeting Minutes
April 15, 2021

Attendance:

Board members: Warner Bair, Valorie Ericson, Mary Ann Fraley, Kathy Bair
City council: Amanda Bohrer
Library Director: Cindy Grieshaber

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Mary Ann moved to adopt the agenda. Valorie seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Valorie moved to approve the minutes from the previous meeting. Mary Ann seconded the motion. The minutes were approved unanimously.

Claims for April: Mary Ann moved to approve the claims for April. Kathy seconded the motion. The claims were approved unanimously.

Reports:

Budget: Cindy presented an update on the current state of the library budget. As of March 31 we have finished 75% of the fiscal year, with 79% of revenue in, spending is at 71%.

Unfinished business:

Foundation audit: Mary Ann and Kathy met with Steve Owens and Dwight O'Hara on May 8 about the Foundation audit. The meeting was very productive and agreeable. The Foundation was very open about the finances and will give the board any records requested. Kathy will begin her accounting of the finances when she has the records.

Friends of the Library: Tabled until the May board meeting.

New Business:

Budget FYE 2022: Cindy presented a draft for the 2022 library budget. The board requested Cindy find stats on library director salaries before approval of the budget draft. The budget draft was tabled until the May meeting.

Closing: The meeting adjourned at 4:25 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, May 20, 2021 at 4:00 pm in the library meeting room.

WILLIAM K. KOHRS LIBRARY BUDGET REPORT FYE 2021

REVENUE

Column1	EXPECTED	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTALS	%
TAXES REAL	\$ 56,000.00	\$ 891.97	\$ 506.05	\$ 110.98	\$ 604.03	\$ 30,588.91	\$ 2,622.01	\$ 331.62	\$ 445.75	\$ 860.54				\$ 36,961.86	66%
PERSONAL	\$ 1,100.00	\$ 17.53	\$ 12.07	\$ 58.24	\$ 6.60	\$ 51.33	\$ 12.02	\$ -	\$ 14.26	\$ 56.33				\$ 228.38	21%
PENALTY	\$ 300.00	\$ 79.31	\$ 62.93	\$ 17.18	\$ 6.66	\$ 3.19	\$ 25.66	\$ 19.74	\$ 13.75	\$ 28.48				\$ 256.90	86%
GROUP TOT.	\$ 57,400.00	\$ 988.81	\$ 581.05	\$ 186.40	\$ 617.29	\$ 30,643.43	\$ 2,659.69	\$ 351.36	\$ 473.76	\$ 945.35				\$ 37,447.14	65%
FRANCHISE	\$ 18,000.00							\$ 20,514.24						\$ 20,514.24	114%
STATE	\$ 11,560.00		\$ 2,890.41			\$ 2,890.41			\$ 2,890.41					\$ 8,671.23	75%
LOCAL	\$ 1,947.00			\$ 2,034.69										\$ 2,034.69	105%
COUNTY	\$ 6,000.00	\$ 6,000.00												\$ 6,000.00	100%
GROUP TOT.	\$ 19,507.00	\$ 6,000.00	\$ 2,890.41	\$ 2,034.69		\$ 2,890.41		\$ 2,890.41						\$ 16,705.92	86%
LIB REV	\$ 2,500.00	\$ 120.00	\$ 178.75	\$ 320.50	\$ 249.20	\$ 406.20	\$ 141.05	\$ 308.10	\$ 218.00					\$ 1,941.80	78%
LIB DON.	\$ 8,500.00	\$ 275.00	\$ 2,225.00	\$ 665.00	\$ 3,473.95	\$ 1,070.00	\$ 525.00	\$ 375.00	\$ 125.00	\$ 50.00				\$ 8,783.95	103%
GROUP TOT.	\$ 11,000.00	\$ 395.00	\$ 2,403.75	\$ 985.50	\$ 3,723.15	\$ 1,476.20	\$ 666.05	\$ 683.10	\$ 343.00	\$ 50.00				\$ 10,725.75	98%
Invest. Earn.	\$ 400.00	\$ 10.15	\$ 6.43	\$ 5.00	\$ 5.00	\$ 4.71	\$ 2.83	\$ 6.03	\$ 4.75	\$ 2.86	\$ 4.02			\$ 46.78	12%
TOTALS	\$ 106,307.00	\$ 6,395.00	\$ 3,402.71	\$ 4,463.39	\$ 5,949.24	\$ 622.00	\$ 35,012.87	\$ 3,331.77	\$ 1,039.21	\$ 24,224.27	\$ 999.37			\$ 85,439.83	80%

EXPENSES

	BUDGET	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
110	\$ 62,500.00	\$ 4,164.10	\$ 5,151.50	\$ 5,292.78	\$ 4,782.58	\$ 5,355.48	\$ 5,057.54	\$ 5,243.74	\$ 5,575.16	\$ 4,939.79	\$ 5,226.00			\$ 50,788.67	81%
141	\$ 340.00	\$ 22.89	\$ 28.33	\$ 29.10	\$ 26.30	\$ 29.46	\$ 27.82	\$ 28.84	\$ 30.67	\$ 27.17	\$ 28.74			\$ 279.32	82%
143	\$ 3,800.00	\$ 258.18	\$ 319.40	\$ 328.16	\$ 296.53	\$ 332.03	\$ 313.57	\$ 325.11	\$ 345.66	\$ 306.27	\$ 324.02			\$ 3,148.93	83%
144	\$ 4,900.00	\$ 317.37	\$ 404.76	\$ 415.62	\$ 372.41	\$ 418.09	\$ 391.96	\$ 409.24	\$ 430.62	\$ 384.12	\$ 404.60			\$ 3,948.79	81%
145	\$ 10,560.00	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75			\$ 8,797.50	83%
147	\$ 275.00	\$ 16.33	\$ 20.49	\$ 21.05	\$ 19.02	\$ 21.31	\$ 20.12	\$ 39.58	\$ 42.08	\$ 37.29	\$ 39.44			\$ 276.71	101%
148	\$ 900.00	\$ 60.39	\$ 74.71	\$ 76.75	\$ 69.36	\$ 77.65	\$ 73.33	\$ 76.03	\$ 80.83	\$ 71.63	\$ 75.78			\$ 736.46	82%
200	\$ 2,000.00	\$ 164.93	\$ 144.99	\$ 444.89	\$ 35.55	\$ 279.93	\$ 66.11	\$ -	\$ 222.57	\$ 93.95	\$ 295.33			\$ 1,748.25	87%
226	\$ 4,500.00	\$ -	\$ 134.91	\$ 46.74	\$ 663.66	\$ 700.61	\$ 268.17	\$ 325.05	\$ 46.74	\$ 309.58	\$ 564.39			\$ 3,059.85	68%
310	\$ 1,200.00	\$ 8.98	\$ 73.36	\$ 78.52	\$ 70.02	\$ 40.24	\$ 79.48	\$ 87.82	\$ 79.14	\$ 54.27	\$ 110.23			\$ 682.06	57%
330	\$ 2,200.00	\$ -	\$ 1,453.54						\$ 476.14					\$ 1,929.68	88%
341	\$ 5,800.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 306.00	\$ 306.00	\$ 306.00	\$ 306.00	\$ 306.00			\$ 3,925.00	68%
343	\$ 1,300.00	\$ 104.94	\$ 107.82	\$ 107.82	\$ 104.94	\$ 102.06	\$ 102.06	\$ 104.94	\$ 107.82	\$ 107.82	\$ 104.94			\$ 1,055.16	81%
350	\$ 250.00													\$ -	0%
360	\$ 5,000.00	\$ 108.00	\$ 480.00	\$ 384.00	\$ 448.00	\$ 204.00	\$ 1,199.00	\$ 242.00	\$ 144.00	\$ 144.00	\$ 180.00			\$ 3,533.00	71%
370	\$ 100.00													\$ -	0%
510	\$ 500.00	\$ 500.00												\$ 500.00	100%
TOTALS	\$ 106,125.00	\$ 7,084.86	\$ 9,752.56	\$ 8,584.18	\$ 8,247.12	\$ 8,919.61	\$ 8,784.91	\$ 8,068.10	\$ 8,767.18	\$ 7,661.64	\$ 8,536.22			\$ 84,409.38	80%

William K. Kohrs Memorial Library
Library Statistics April 2021

People count: 1814

Children's programs: 5 programs, 68 in attendance

Preschool storytime: 24 children, 19 adults

Avon School: 25 children

Meeting room usage: 154

Computer users: 162

New library cards issued: 7

Photocopies: 1185

Montana Library 2 Go: 473

Interlibrary Loans:

Borrowed in state: 10

Borrowed out of state: 6

Loaned in state: 8

Loaned out of state: 11

Children's materials: 317

Total Checkouts: 1498