



# **ECONOMIC GROWTH & DEVELOPMENT COMMITTEE**

## **AGENDA**

**Thursday, June 3, 2021 – 12 PM | Council Chambers, City Hall**

- 1. Call meeting to order**
- 2. Approval of Minutes**
  - a. May 6, 2021
- 3. Public Comment** – Limit to three minutes per person
- 4. Continued Business:**
  - a. 100 Year Anniversary
    - a. Vinyl decals
    - b. Brochure
    - c. Tours
    - d. Governor in Parade
    - e. Other
  - b. North Gateway Sign: Trent or Jordan
  - c. Tourism Grant: Jordan
  - d. Successful Deer Lodge: Jordan or Mary
  - e. TIF/Housing
- 5. New Business:**
  - a. Establish Committee Chair
- 6. Committee Comments or Concerns**
- 7. Announcement of the next meeting**
  - a. July 1, 2021, at 12:00pm
- 8. Adjournment**

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**Economic Growth & Development Committee**  
**Members**

Mary Hathaway(Chair) | Amanda Bohrer | John Henderson

# CITY OF DEER LODGE ECONOMIC GROWTH & DEVELOPMENT COMMITTEE

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## MINUTES

**Meeting: Thursday, May 6, 2021 at 12pm | Council Chambers, City Hall.**

**Members Present:** Mary Hathaway, Amanda Bohrer

**Members Absent:** John Henderson (arrived late)

**Mayor:** Diana Solle

**CAO:** Jordan Green

**Council Members:** None

**Staff:** Trent Freeman

**Guests:** None

### **1. Call Meeting to Order**

Chairperson Hathaway called the meeting to order at 12:00pm

### **2. Approval of Minutes – April 1, 2021**

Passed with unanimous consent.

### **3. Public Comment - None**

### **4. Continued Business:**

#### **a. Select a Chair- Mary Hathaway**

In our Bylaws we need to select a chair every year. Chairperson Hathaway stated she is willing to chair for another year. Member Henderson was absent so this will be discussed in June.

#### **b. Annexation- Mary Hathaway**

Forwarded to the Public Works Department to get an overall estimate of utility infrastructure cost for the East, South, and West areas identified on the 2018 Annexation Map. Goal is to determine if it is worth pursuing annexation in these areas from a cost perspective. **Trent will**

**research costs.** Member Bohrer motioned Public Works start looking at cost estimation for annexing the different areas to help us decide which direction to go for the utilities. Chairperson Hathaway seconded the motion. 2 Yea's, 0 No's, 1 Absent.

c. TIF – Mary Hathaway

CAO Green discussed creating Housing TIFS. Potential areas first, annexation then second, TIF districts are: North—Janey 30 acres; East—acreage owned by city on Emery Road and acreage owned by City near Jaycee Park; South—acreage south of cemetery and acreage south of Conley Street by Peterson Creek; and West—acreage by Arizona Street. Council/City can use money (? Which kind) for land acquisition, infrastructure, and high-intensity use. Currently, the County is working on creating an Industrial district at the Old Milwaukee Roundhouse (County-owned on city property). Housing location items have various deadlines starting August 1<sup>st</sup>. Then we have till January of next year to get all the documents done.

d. 100 Year Anniversary- Mary Hathaway

No update from the Governor on making Deer Lodge the state capital for a day, but paperwork has been seen and moved on to the next step. City Hall will be open on Saturday, June 19 for visitor walk-through. A display or possible video of the clock tower and other historical items will be in Council Chambers. **Mary will speak to Historic Preservation about historical items.**

e. Deer Lodge Stickers – CAO Jordan Green

CAO Green final recommendation (from three companies) is for 1000 3x3 inch vinyl sticker decals in official dark blue color from uprinting.com. Cost is \$112 plus shipping. Some decals will be available on June 19<sup>th</sup> for 100-year anniversary. **Jordan will order decals.** Member Bohrer motioned to purchase the vinyl stickers from uprinting.com. Chairperson Hathaway seconded the motion. 2 Yea's, 0 No's, 1 Absent.

f. Grant Updates:

i. Tourism Grant -Trent Freeman & CAO Jordan Green

City was awarded \$17,900 from Montana Chamber of Commerce for Wayfinding signs. Signs will be put at the Prison Museum, Grant Kohrs Visitor Center, and the Airport Entrance.

**Jordan will find out from locations their monetary match amounts. Also, Jordan will look at the grant to find out if it is only for kiosks, or if potential monetary extras can be used for additional wayfinding signs.**

ii. Successful Deer Lodge – Mary Hathaway

Randy Carpenter's report will be concluded by the end of June. The housing inventory will include grant opportunities, short-medium-long-term goals.

## 5. New Business:

a. Housing Discussion- Mary Hathaway

CAO Green discussed looking at potential changes to zoning including relaxing or up zoning to allow more housing within city limits, changing process to obtain conditional use permits, and allowing accessory dwelling units. He also talked about building standards (committee was in

favor) and looking at the building permit fee schedule (to encourage construction and improvements).

**6. Committee Comments or Concerns:**

Trent updated committee on North Gateway sign. Sign is under construction, wood beam is completed and at city shop, NW Energy will do a free line drop for services, DeSilva will place the meter (\$1,370 of \$3000 budget), and the masonry cost is expected to be \$3,400. Public works crew will do as much install as possible. Amanda asked questions about a business in town and conditional use permits.

**7. Announcement of the next meeting:**

June 3, 2021 at 12pm

**8. Adjournment:**

Meeting was adjourned at 1:32pm

Prepared by: Cyndi Thompson, City Clerk

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Mary Hathaway, Committee Chairperson

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Date

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**Economic Growth & Development Committee**  
**Members**

Mary Hathaway (Chair) | Amanda Bohrer | John Henderson