

William K. Kohrs Memorial Library
Board of Trustees Meeting Agenda
March 18, 2021

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, March 18, 2021 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for March approval

Reports:

- Budget

Unfinished Business:

- Foundation audit

New Business:

- Review of library policy on book banning
- Broad Valley Federation meeting

Closing:

The next regular meeting will be Thursday, April 15, 2021 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library
Board of Trustees
Meeting Minutes
February 18, 2021

Attendance:

Board members: Val Ericson, Warner Bair, Jami Eads, Mary Ann Fraley
City council: Amanda Bohrer
Staff: Cindy Grieshaber

Trustee Candidate Interviews: Val conducted interviews with Jesse Mullen and Kathy Bair. After some discussion, the Board chose Kathy Bair as their recommendation to the City Council for Library Trustee. Warner excluded himself from the interviews and discussion. Cindy will inform the Mayor of the Board's recommendation.

Call to order: Warner called the meeting to order at 4:40 pm.

Adoption of the Agenda: Mary Ann moved to adopt the agenda. Jami seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Jami moved to approve the minutes from the previous meeting. Val seconded the motion. The minutes were approved unanimously.

Claims for February: Val moved to approve the claims for February. Mary Ann seconded the motion. The claims were approved unanimously.

Reports:

Budget: Cindy presented an update on the current state of the library budget. As of January 31 we have finished 58% of the fiscal year, with 56% of revenue in, spending is at 56%.

Unfinished business:

Foundation audit: Warner led a discussion on resolving the issue with the Foundation audit. He proposed that the Library Board hire an auditor and raise funds to pay for an audit. Warner will contact Kyle McGree CPA, in Butte for more information.

New Business: There was no new business to discuss.

Closing: The meeting adjourned at 5:20 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, March 18, 2021 at 4:00 pm in the library meeting room.

WILLIAM K. KOHRS LIBRARY BUDGET REPORT FYE 2021

REVENUE

Column1	EXPECTED	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTALS	%
TAXES REAL	\$ 56,000.00	\$ 891.97	\$ 506.05	\$ 110.98	\$ 604.03	\$ 30,588.91	\$ 2,622.01	\$ 331.62						\$ 35,655.57	64%
PERSONAL	\$ 1,100.00	\$ 17.53	\$ 12.07	\$ 58.24	\$ 6.60	\$ 51.33	\$ 12.02	\$ -						\$ 157.79	14%
PENALTY	\$ 300.00	\$ 79.31	\$ 62.93	\$ 17.18	\$ 6.66	\$ 3.19	\$ 25.66	\$ 19.74						\$ 214.67	72%
GROUP TOT.	\$ 57,400.00	\$ 988.81	\$ 581.05	\$ 186.40	\$ 617.29	\$ 30,643.43	\$ 2,659.69	\$ 351.36						\$ 36,028.03	63%
FRANCHISE	\$ 18,000.00														
STATE	\$ 11,560.00		\$ 2,890.41			\$ 2,890.41								\$ 5,780.82	50%
LOCAL	\$ 1,947.00			\$ 2,034.69										\$ 2,034.69	105%
COUNTY	\$ 6,000.00	\$ 6,000.00												\$ 6,000.00	100%
GROUP TOT.	\$ 19,507.00	\$ 6,000.00	\$ 2,890.41	\$ 2,034.69	\$ 2,890.41									\$ 13,815.51	71%
LIB REV	\$ 2,500.00	\$ 120.00	\$ 178.75	\$ 320.50	\$ 249.20	\$ 406.20	\$ 141.05	\$ 308.10						\$ 1,723.80	69%
LIB DON.	\$ 8,500.00	\$ 275.00	\$ 2,225.00	\$ 665.00	\$ 3,473.95	\$ 1,070.00	\$ 525.00	\$ 375.00						\$ 8,608.95	101%
GROUP TOT.	\$ 11,000.00	\$ 395.00	\$ 2,403.75	\$ 985.50	\$ 3,723.15	\$ 1,476.20	\$ 666.05	\$ 683.10						\$ 10,332.75	94%
Invest. Earn.	\$ 400.00	\$ 10.15	\$ 6.43	\$ 5.00	\$ 4.71	\$ 2.83	\$ 6.03	\$ 4.75						\$ 39.90	10%
TOTALS	\$ 106,307.00	\$ 6,395.00	\$ 3,402.71	\$ 4,463.39	\$ 5,949.24	\$ 622.00	\$ 3,331.77	\$ 1,039.21						\$ 60,216.19	57%

EXPENSES

BUDGET	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	TOTALS	%
110	\$ 4,164.10	\$ 5,151.50	\$ 5,292.78	\$ 4,782.58	\$ 5,355.48	\$ 5,057.54	\$ 5,243.74	\$ 5,575.16					\$ 40,622.88	65%
141	\$ 22.89	\$ 28.33	\$ 29.10	\$ 26.30	\$ 29.46	\$ 27.82	\$ 28.84	\$ 30.67					\$ 223.41	66%
143	\$ 258.18	\$ 319.40	\$ 328.16	\$ 296.53	\$ 332.03	\$ 313.57	\$ 325.11	\$ 345.66					\$ 2,518.64	66%
144	\$ 317.37	\$ 404.76	\$ 415.62	\$ 372.41	\$ 418.09	\$ 391.96	\$ 409.24	\$ 430.62					\$ 3,160.07	64%
145	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75					\$ 7,038.00	67%
147	\$ 16.33	\$ 20.49	\$ 21.05	\$ 19.02	\$ 21.31	\$ 20.12	\$ 39.58	\$ 42.08					\$ 199.98	73%
148	\$ 60.39	\$ 74.71	\$ 76.75	\$ 69.36	\$ 77.65	\$ 73.33	\$ 76.03	\$ 80.83					\$ 589.05	65%
200	\$ 164.93	\$ 144.99	\$ 444.89	\$ 35.55	\$ 279.93	\$ 66.11		\$ 222.57					\$ 1,358.97	68%
226	\$ 134.91	\$ 46.74	\$ 46.74	\$ 663.66	\$ 700.61	\$ 268.17	\$ 325.05	\$ 46.74					\$ 2,185.88	49%
310	\$ 8.98	\$ 73.36	\$ 78.52	\$ 70.02	\$ 40.24	\$ 79.48	\$ 87.82	\$ 79.14					\$ 517.56	43%
330	\$ 1,453.54							\$ 476.14					\$ 1,929.68	88%
341	\$ 479.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 306.00	\$ 306.00	\$ 306.00					\$ 3,313.00	57%
343	\$ 104.94	\$ 107.82	\$ 107.82	\$ 104.94	\$ 102.06	\$ 102.06	\$ 104.94	\$ 107.82					\$ 842.00	65%
350	\$ 250.00													0%
360	\$ 5,000.00	\$ 480.00	\$ 384.00	\$ 448.00	\$ 204.00	\$ 1,199.00	\$ 242.00	\$ 144.00					\$ 3,209.00	64%
370	\$ 100.00													0%
510	\$ 500.00	\$ 500.00											\$ 500.00	100%
TOTALS	\$ 7,084.86	\$ 9,752.56	\$ 8,584.18	\$ 8,247.12	\$ 8,919.61	\$ 8,784.91	\$ 8,068.10	\$ 8,767.18					\$ 68,208.52	64%

William K. Kohrs Memorial Library
Library Statistics February 2021

People count: 1716

Children's programs: 5 programs, 68 in attendance
Preschool storytime: 25 children, 18 adults
Avon School: 25 children

Meeting room usage: 108

Computer users: 139

New library cards issued: 3

Photocopies: 802

Montana Library 2 Go: 420

Interlibrary Loans:

Borrowed in state: 9

Borrowed out of state: 7

Loaned in state: 8

Loaned out of state: 2

Children's materials: 308

Total Checkouts: 1469