



PARKS & RECREATIONAL COMMITTEE

AGENDA

Tuesday, February 9, 2021 – 4 PM | Council Chambers, City Hall

1. Call meeting to order
2. Approval of Minutes
 - a. January 12th & January 21st
3. Public Comment - Limit to three minutes per person
4. New Business:
 - a. Review Committee Bylaws & sign Conflict of Interest Form
5. Continued Business:
 - a. Parks & Trails Plan – Amanda Bohrer – Stahly Engineering will be present in person or via Zoom.
 - b. Jaycee Park RTP Grant Concept - Update.
6. Recreation Program Directors Update: - Sean Herrick
 - a. Youth basketball games will be in full swing next week. They have been practicing for 4 weeks now. Two weeks of games then it's over. Cornhole league is going good it'll be over in a couple weeks as well. Sponsorships are down this year so far but we will be ok.
7. Committee Comments or Concerns:
8. Announcement of the next meeting
March 9th at 4 PM
9. Adjournment

Parks and Recreation Committee

Members

Amanda Bohrer | John Molendyke | John Skibsrud

CITY OF DEER LODGE

PARKS & RECREATION

COMMITTEE

MINUTES

Tuesday, January 12, 2021 at 4:00 PM | Second Floor, City Hall

Members Present: Amanda Bohrer, John Skibsrud

Members Absent: John Molendyke

Mayor: Diana Solle (absent)

CAO: Interim CAO Trent Freeman

Council Member: None

Staff: Cyndi Thompson

Consultants: Robie Culver, & Kathy Thompson (Stahly Engineering)

Guests: Bob Rase, Scott Hazelton

1. Call Meeting to Order

Chairperson Bohrer called the meeting to order at 4:11pm.

2. Approval of Minutes

a. November 10th – Approval with unanimous consent

3. Public Comment - Limit to three minutes per person

a. None

4. Continued Business - Committee Goals

Chairperson Bohrer stated Mayor Solle requested two goals items for 2021, I have chosen.

1. Reactivate our sub-committee for the trails with the county or build a relation with the county that is stronger this coming year.
2. RTP Grant - Per Interim CAO Freeman the RTP Grant is the one that's been approved for JC Parks Trail, where they are putting in an ADA parking lot North of the dog Kennel. The ADA parking lot will connect to the existing trail that is already through the park. Then there will be some improvement from ADA Parking Lot to the trail at the upper ball field and lower ball field. The grant has been approved and awarded. It will go out for pre-bid

February 25th, then out for bid early March. Projected construction will be early April 2021 (depending on weather). Chairperson Bohrer asked, so this is already being taken care of so it cannot be one of the Committee goals. Interim CAO Freeman stated you can do the Tourism Grant/Kiosk that has not been awarded yet, but it has been written. That is the one with the Kiosk out at the airport, Blue Ribbon Pavilion, and Museum.



5. Parks & Trails Plan – Next Steps – Brainstorming Session with Stahly
(Grant Extension with Department of Commerce till August 2021)

- a. February Committee work session (Priorities, Projects and/or changes to the plan).
 - i. What's important to the Committee.
 - ii. What and where we need to start first on the plan.
 - iii. What's not important in the plan.
 - iv. Per Stahly, if funding for a project becomes available sooner than the other projects, it may get moved up on the list due to funding.
- b. 2nd survey for the Youth's to participate with ideas and suggestions and for Committee and/or public to comment on their priority projects.
 - i. Best solution to get the survey to the Youths. (K-12). "What would you like to see in your parks and trails that don't currently exists or needs upgraded."
 - ii. Chairperson Bohrer to investigate the best possibility to get surveys to the youths.

6. Recreation Program Directors Update

- a. Sean Herrick's report: 2nd/3rd grade Basketball ended before the Christmas break.
4th/5th grade Basketball will start mid-January. Cornhole League will start in January.

7. Committee Comments or Concerns

None.

8. Announcement of the Next Meeting

Work Session Meeting Thursday, January 21st at 2:00pm
Chairperson Bohrer announced February 9th at 4:00pm

9. Adjournment

Ms. Bohrer adjourned the meeting at 5:00PM.

Prepared by: Cyndi Thompson, City Clerk

Amanda Bohrer, Chairperson

Date

Parks & Recreation Committee

Members

Amanda Bohrer | John Skibsrud | John Molendyke

CITY OF DEER LODGE

Work Session

PARKS & RECREATION

MINUTES

Thursday, January 21, 2021 at 2:00 PM | Second Floor, City Hall

Members Present:	Amanda Bohrer, John Skibsrud, & John Molendyke
Members Absent:	None
Mayor:	Diana Solle (absent)
CAO:	Interim CAO Trent Freeman
Council Member:	None
Staff:	Cyndi Thompson
Consultants:	None
Guests:	Bob Rase, Scott Hazelton

1. Call Meeting to Order

Chairperson Bohrer called the meeting to order at 2:00pm.

2. Approval of Minutes

- a. Deferred to Feb 9th

3. Public Comment - Limit to three minutes per person

- a. None

4. Continued Business - Parks and Trails Plan Work Session



Outlined below is the priority list the Committee agreed on for Phase 1 of the Parks & Trails plan. Phase 1 (numbered in order of plan)

1. Signage to tie hard surfacing into existing & proposed trails.
2. Repairing/replacing existing damaged hard surfacing.
3. Pickleball Courts, utilizing old Tennis Courts & Basketball courts & resurfacing.
4. Pocket Parks.

5. Maintenance of existing trails.
6. Restrooms at specific locations along trails near pocket parks.
7. Softball Fields (Amanda's Request)

Per Interim CAO Freeman to Kathy Thompson at Stahly Engineering (via email)

I have attached the Parks and Trails Map and have included, highlighted in orange dashes, where all the connectivity points are utilizing the existing hard surfaced sidewalks/roadways. Also included is additional explanation of the locations on the map, sheet 24 of the master plan.

1. *The committee would like to see this added to sheet 24 of the Master Plan.
The biggest hang up from the previous meeting was the confusion of how these trails are all tied together. This is the reason I put together this map.*
2. *What the committee would like to see, as far as the map goes, is an additional legend line showing these hard surfaced tie ins.
On the existing map that you have already created, add an additional dashed line, in a different color of course, showing these areas I have highlighted in dashed orange.*
3. *Once you have the additional line in the map, send me a draft so I can review it before presenting it to the committee.*

Per Kathy Thompson to Interim CAO Freeman (via email)

You say the committee wants us to add the information you provided to page 24 of the Master Plan – can I add this information in with the description of each proposed trail/sidewalk, explaining the connectivity of each proposed section, or do you want a separate section just for the Connectivity?

As I'm working through the maps and documents I am coming up with a list of items and questions for the Committee when we are there for the upcoming work session.

Per Interim CAO Freeman to Kathy Thompson at Stahly Engineering (via email)

I would just add the information in with the description of each. I don't think there is a need for a separate section explaining the connectivity.

END OF EMAIL

7. Committee Comments or Concerns

None.

8. Announcement of the Next Meeting

Chairperson Bohrer announced February 9th at 4:00pm

9. Adjournment

Chairperson Bohrer adjourned the meeting at 3:15PM.

Prepared by: Cyndi Thompson, City Clerk

Amanda Bohrer, Chairperson

Date

Parks & Recreation Committee

Members

Amanda Bohrer | John Skibsrud | John Molendyke