

William K. Kohrs Memorial Library
Board of Trustees Meeting Agenda
January 21, 2021

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, January 21, 2021 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for January approval

Reports:

- Budget

Unfinished Business:

- Foundation audit

New Business:

Closing:

The next regular meeting will be Thursday, February 18, 2021 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library
Board of Trustees
Meeting Minutes
December 17, 2020

Attendance:

Board members: Val Ericson, Mary Ann Fraley, Warner Bair, Jami Eads
City council: Amanda Bohrer
Staff: Cindy Grieshaber

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Mary Ann moved to adopt the agenda. Val seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Mary Ann moved to approve the minutes from the previous meeting. Jami seconded the motion. The minutes were approved unanimously.

Claims for December: Mary Ann moved to approve the claims for December. Val seconded the motion. The claims were approved unanimously.

Reports:

Foundation: There were no Foundation members present. The Foundation's last meeting was December 14 2020. Cindy Grieshaber attended the last meeting. The Foundation would like to upgrade the library's security system to include fire alert.

The next Foundation meeting is scheduled for March 8, 2021 at 5:30 pm

Budget: Cindy presented an update on the current state of the library budget. As of November 30 we have finished 42% of the fiscal year, with 20% of revenue in, spending is at 40%.

Unfinished business:

Foundation audit: The Board reviewed Warner's letter to the Library Foundation concerning the financial review prepared by Jennifer Spring. All members of the Board approved of the letter and agreed that it should be sent to the Foundation.

New Business: There was no new business to discuss.

Closing: The meeting adjourned at 4:45 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, January 21, 2021 at 4:00 pm in the library meeting room.

William K. Kohrs Memorial Library
Library Statistics December 2020

People count: 1620

Children's programs: 6 programs, 81 in attendance

Avon School: 25

Preschool Storytime: 33 children, 23 adults

Meeting room usage: 77

Computer users: 127

New library users: 7

Photocopies: 661

Montana Library 2 Go: 481

Interlibrary Loans: 30

Borrowed in state: 12

Borrowed out of state: 6

Loaned in state: 5

Loaned out of state: 7

Children's materials: 362

Total Circulation: 1416

WILLIAM K. KOHRS LIBRARY BUDGET REPORT FYE 2021

REVENUE

Column1	EXPECTED	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTALS	%
TAXES REAL	\$ 56,000.00	\$ 891.97	\$ 506.05	\$ 110.98	\$ 604.03	\$ 30,588.91								\$ 32,701.94	58%
PERSONAL	\$ 1,100.00	\$ 17.53	\$ 12.07	\$ 58.24	\$ 6.60	\$ 51.33								\$ 145.77	13%
PENALTY	\$ 300.00	\$ 79.31	\$ 62.93	\$ 17.18	\$ 6.66	\$ 3.19								\$ 169.27	56%
GROUP TOT.	\$ 57,400.00	\$ 988.81	\$ 581.05	\$ 186.40	\$ 617.29	\$ 30,643.43								\$ 33,016.98	58%
FRANCHISE	\$ 18,000.00														
STATE	\$ 11,560.00		\$ 2,890.41			\$ 2,890.41								\$ 5,780.82	50%
LOCAL	\$ 1,947.00			\$ 2,034.69										\$ 2,034.69	105%
COUNTY	\$ 6,000.00	\$ 6,000.00												\$ 6,000.00	100%
GROUP TOT.	\$ 19,507.00	\$ 6,000.00	\$ 2,890.41	\$ 2,034.69	\$ 2,890.41									\$ 13,815.51	71%
LIB REV	\$ 2,500.00	\$ 120.00	\$ 178.75	\$ 320.50	\$ 249.20	\$ 406.20								\$ 1,274.65	51%
LIB DON.	\$ 8,500.00	\$ 275.00	\$ 2,225.00	\$ 665.00	\$ 3,473.95	\$ 1,070.00								\$ 7,708.95	91%
GROUP TOT.	\$ 11,000.00	\$ 395.00	\$ 2,403.75	\$ 985.50	\$ 3,723.15	\$ 1,476.20								\$ 8,983.60	82%
Invest. Earn.	\$ 400.00	\$ 10.15	\$ 6.43	\$ 5.00	\$ 4.71	\$ 2.83								\$ 29.12	7%
TOTALS	\$ 106,307.00	\$ 6,395.00	\$ 3,402.71	\$ 4,463.39	\$ 5,949.24	\$ 622.00	\$ 35,012.87							\$ 55,845.21	53%

EXPENSES

BUDGET	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	TOTALS	%
110	\$ 4,164.10	\$ 5,151.50	\$ 5,292.78	\$ 4,782.58	\$ 5,355.48	\$ 5,057.54							\$ 29,803.98	48%
141	\$ 340.00	\$ 22.89	\$ 28.33	\$ 29.10	\$ 26.30	\$ 29.46	\$ 27.82						\$ 163.90	48%
143	\$ 3,800.00	\$ 258.18	\$ 319.40	\$ 328.16	\$ 296.53	\$ 332.03	\$ 313.57						\$ 1,847.87	49%
144	\$ 4,900.00	\$ 317.37	\$ 404.76	\$ 415.62	\$ 372.41	\$ 418.09	\$ 391.96						\$ 2,320.21	47%
145	\$ 10,560.00	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75						\$ 5,278.50	50%
147	\$ 275.00	\$ 16.33	\$ 20.49	\$ 21.05	\$ 19.02	\$ 21.31	\$ 20.12						\$ 118.32	43%
148	\$ 900.00	\$ 60.39	\$ 74.71	\$ 76.75	\$ 69.36	\$ 77.65	\$ 73.33						\$ 432.19	48%
200	\$ 2,000.00	\$ 164.93	\$ 144.99	\$ 444.89	\$ 35.55	\$ 279.93	\$ 66.11						\$ 1,136.40	57%
226	\$ 4,500.00	\$ 8.98	\$ 73.36	\$ 46.74	\$ 663.66	\$ 700.61	\$ 268.17						\$ 1,814.09	40%
310	\$ 1,200.00	\$ 8.98	\$ 73.36	\$ 78.52	\$ 70.02	\$ 40.24	\$ 79.48						\$ 350.60	29%
330	\$ 2,200.00	\$ 1,453.54											\$ 1,453.54	66%
341	\$ 5,800.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 479.00	\$ 306.00						\$ 2,701.00	47%
343	\$ 1,300.00	\$ 104.94	\$ 107.82	\$ 107.82	\$ 104.94	\$ 102.06	\$ 102.06						\$ 629.64	48%
350	\$ 250.00													0%
360	\$ 5,000.00	\$ 108.00	\$ 480.00	\$ 384.00	\$ 448.00	\$ 204.00	\$ 1,199.00						\$ 2,823.00	56%
370	\$ 100.00													0%
510	\$ 500.00	\$ 500.00											\$ 500.00	100%
TOTALS	\$ 106,125.00	\$ 7,084.86	\$ 9,752.56	\$ 8,584.18	\$ 8,247.12	\$ 8,919.61	\$ 8,784.91						\$ 51,373.24	48%