William K. Kohrs Memorial Library

Board of Trustees

Meeting Minutes

July 16, 2020

Attendance:

Board members: Val Ericson, Mary Ann Fraley, Warner Bair, Deb Benes

 Staff: Cindy Grieshaber

 City Council: Amanda Bohrer

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Valorie moved to adopt the agenda. Mary Ann seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Deb moved to approve the minutes from the previous meeting. Val seconded the motion. The minutes were approved unanimously.

Claims for July: Mary Ann moved to approve the claims for July. Deb seconded the motion. The claims were approved unanimously.

Reports:

Foundation: There were no Foundation members present. The Foundation’s last meeting was June 8, 2020. Jennifer Spring CPA has been hired to conduct an independent external audit. Jennifer expects to have the audit finished in September.

Budget: Cindy presented an update on the current state of the library budget. We have finished 83% of the

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The next Foundation meeting is scheduled for September 8, 2020 at 5:30 pm

Budget: Cindy presented an update on the final budget report of FYE 2020. The revenue came in at 98%, the expenses were 100% of budget. Total revenue was $103,141.19. Total expenses were $103,806.38

Unfinished business: There was no unfinished business to discuss.

New Business: Election of new officers: Valorie nominated Warner for the office of chairman, Mary Ann seconded the nomination. Warner was elected chairman unanimously. Cindy will continue as secretary.

Vacant Board Seat: Two candidates for the vacant board seat have submitted letters of interest, Jesse Mullen and Kathy Bair. Valorie will create interview questions. Both candidates will be invited to attend the next board meeting where interviews can be conducted.

Closing: The meeting adjourned at 4:35 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, September 17, 2020 at 4:00 pm in the library meeting room.