William K. Kohrs Memorial Library Board of Trustees Meeting Agenda May 16, 2024

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, May 16, 2024 at 4:00 pm in the library meeting room. The agenda is posted in the library, City Hall, deerlodgecity.com and kohrslibrarymt.org.

Opening:

Call to order / attendance Adoption of the agenda Public comment Minutes of previous meeting approval Claims for May approval

Reports: Budget

Unfinished Business:

New 501c3 Foundation
Possible board members for new foundation

New Business:

Ideas for library programs and activities Budget Draft 2025

Closing:

The next regular meeting will be Thursday, May 16, 2024 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library Board of Trustees Special Meeting Minutes April 25, 2024

Attendance:

Board members: Warner Bair, Jami Eads, Kathy Bair, Rose Sena, Mary Ann Fraley

Staff: Cindy Grieshaber Council: Rian King-Chavez Foundation: Dwight O'Hara

Call to order: Jami called the meeting to order at 4:00 pm.

Adoption of the Agenda: Mary Ann moved to adopt the agenda. Kathy seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Business:

MOU with Library Foundation: This meeting was called to discuss the MOU with the Library Foundation to resolve any disagreements that might prevent forward progress. Dwight O'Hara was the only Foundation member present. Mr. O'Hara said he was not officially representing the Foundation. O'Hara said the Foundation members did not think it was necessary to have an MOU with the library, and they had not had time to discuss the MOU as a group. Warner stated that the MOU is a standard legal agreement and it is necessary for efficient operation between two groups. Warner asked if the Foundation understood that the Library Board of Trustees is the governing authority of the library. Dwight stated that the Library Foundation is a separate organization and is not under the same authority.

New 501c3 Foundation: Kathy discussed the possibility of starting a new 501c3 foundation to oversee the funds received from the Murray Estate if an agreement with the current Foundation cannot be reached. Kathy has already discussed this possibility with an attorney.

Rian King-Chavez was of the opinion that another Foundation would only create more conflicts.

Closing: The meeting adjourned at 5:30 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, May 16, 2024 at 4:00 pm in the library meeting room.

William K. Kohrs Memorial Library Library Statistics April 2024

People count: 1,513

Children's programs: 6 programs, total attendance: 89

Pre-school Storytime: 28 children, 16 adults

Avon School: 27 children, 3 adults Garrison School: 12 children, 2 adults

Meeting room usage: 72

Computer users: 161

New library cards issued: 10

Photocopies: 606

Montana Library 2 Go: 514

Interlibrary Loans:

Borrowed in state: 7
Borrowed out of state: 2

Loaned in state: 7
Loaned out of state: 1

Children's materials: 504

Total Checkouts: 1,280

MONTHLY CLAIMS May 2024

| CITY# | VENDOR | INVOICE# | DESCRIPTION | BUDGET LINE | AMOUNT | | LINE TOTAL | |
|---|-------------------------------|----------|---------------------------|-------------|--|----------|--|--------|
| | Salaries and wages | | Monthly wages | 460100110 | \$ | 5,201.50 | \$ 5,201.50 | .50 |
| A CONTRACTOR OF THE PERSON OF | | | Monthly benefits | 460100141 | \$ | 884.26 | \$ 884 | 884.26 |
| 705 | 705 MMIA | | Health insurance | 460100145 | \$ | 879.75 | \$ 879 | 879.75 |
| 1098 | 1098 Amazon | 23 | summer reading supplies | 460100200 | \$ 39 | 391.27 | \$ 391 | 391.27 |
| 1098 | 1098 Amazon | သ | Books | 460100226 | \$ | 60.05 | | - |
| | Ebay | ၁၁ | Books | 460100226 | \$ | 16.81 | | |
| 1104 | 1104 Center Point Large Print | | Large Type Books | 460100226 | \$ 4 | 49.14 | \$ 126 | 126.00 |
| 921 | 921 Petty cash | | Postage | 460100311 | \$ 2 | 29.82 | \$ 29 | 29.82 |
| 33 | 33 Northwestern Energy | | Gas and Electric | 460100341 | \$ 48 | 485.00 | \$ 485.00 | 8. |
| 1196 | 1196 Spectrum Business | | Internet and telephone | 460100343 | \$ 10 | 107.00 | \$ 107 | 107.00 |
| 1289 | 1289 KCG Entertainment, LLC | | summer reading magic show | 460100350 | \$ 29 | 295.00 | \$ 295.00 | 8. |
| 1507 | 1507 Beast Mowed | 12967 | 12967 Lawn care | 460100360 | 9 \$ | 60.00 | | |
| 1466 | 1466 Elissa Girky | | cleaning | 460100360 | \$ 18 | 180.00 | \$ 240.00 | 00. |
| | | | | | \$ 8,639.60 | | \$ 8,639.60 | .60 |
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